

*****Santa Clara Community Foundation***
Meeting Minutes**

July 19, 2021

6:30 pm

Via Zoom

ATTENDANCE

Directors present via Zoom:

Tim Foelker - President

Jerry Mohr - Secretary

Tom Dodd

Voting members present via Zoom:

Jerry Finigan – Voting member

Kate Perle – Voting member

Directors absent:

Darcy Davis

Howard Malcolm - Treasurer

CALL TO ORDER

A meeting of the Board of Directors of the Santa Clara Community Foundation was called to order on Monday, July 19, at 6:31pm by Tim Foelker, president. A quorum is not present as there are only 3 out of 5 directors.

APPROVAL OF MINUTES for PREVIOUS MEETINGS

Minutes from the June 28, 2021 and July 8, 2021 meetings were tabled at this time.

DISCUSSION

Topic: Review and vote on revised draft of “Proposed Terms, Lease of Property in Santa Clara Community Park. Version 6.2.2021 - edited”. This is the counter proposal lease agreement document provided by Kate Perle, with changes requested by the board at July 8, 2021 meeting.

- Lease area usage:
 - Kate - This needs more clarity “Lessee will obtain Lessor’s approval before entering into any third-party program or service delivery contracts at this site”. What is meant by 3rd party contract?

- Tom – Will talk to the Eugene-Springfield Fire District for capacity limits and other requirements.
 - Will require actual square footage of public space to make determination. The following link gives guides for both standing and seating capacities. By my reading of the guide, we would have 160 standing capacity and 87 for seating capacity if we can use all 960 sq. feet. <https://www.socialtables.com/blog/event-planning/capacity-party-space-calculator/>
- Insurance Public Liability Insurance:
 - Tim - suggested that we contact Center for Nonprofit Law to see if they have a list of insurance companies that we can contact. We'll need to look for options for non-profit insurance.
 - Kate, Jerry M – will contact other non-profits to ask about insurance companies they use.
- Attachment A (need a copy of this):
 - Kate – needs clarity where site parameter is
 - may take some negotiations
 - can we move exterior parameter as phasing is expanded?
 - Jerry F – Will city allow expansion of footprint to meet ADA requirements, build storage shed (if needed)?
- Phasing document:
 - Kate – working with Alan(?) on phasing document. City wants Phase I to include cost, however most of this will be volunteer time, donated materials, some purchased items.
- Access to building:
 - Kate – will call city to arrange for site visit, either with city folks or borrow a set of keys.
- Vote on document
 - will be by email as no quorum present at this meeting

Tim moved that the meeting be adjourned

Tom seconded

Motion approved.

Meeting adjourned at 7:15pm.

Submitted,
Jerry Mohr
7/22/2021